

**CUTTIN' LOOSE CLUB OF WASHINGTON  
GENERAL MEMBERSHIP MEETING MINUTES**

**WEDNESDAY, JANUARY 25, 2012  
Round Table Pizza, Tacoma, WA**

General Membership meeting was called to order at 6:10 p.m. by President, Tim Shea.

Officers and Board Members present: Tim Shea, Jane Roundtree, Sherrie Larsen, Jaylene Eppel, Janet Browning, Buster Smith, Roger Evenson. Absent: Karl Crochet and Bard Witke.

General Members present: Robyn Bray, Barbara Evenson, Cadden Eppel, and Larry Larsen.  
Guest – Heather Ascenio.

Minutes: There were no previous general membership minutes to present. November 3, 2012, Board Meeting Minutes were accepted as written.

Treasurer Report: Jane Roundtree, Treasurer, presented the membership with a balance sheet as of December 31, 2011 and the balance is \$11,871.37. Jane noted that the balance sheet shows a (-9.99) savings balance and she will be checking with Bank of America to find out why this is occurring and attempt to get it reconciled with them. The balance sheet also shows prepaid 2012 income and expenses that will be moved to the January balance sheet but because they were received in December that is where they have to be shown. A Profit & Loss YTD Comparison report of all income and expenses was given out and the club recorded a loss of (\$743.35) for the year 2011.

Annual Audit: The audit committee was to meet on January 17, 2012, but was snowed out and the meeting is being rescheduled.

Non-Profit and Tax Status: Sherrie reported that she had submitted the Washington Nonprofit Corporation Annual Report and Statement of Change (updating officers names and addresses) along with the \$10.00 fee to the Washington Secretary of State's office on 1/3/12. In regards to our federal tax status, Jane reported that the club now has a Federal EIN and she is in the process of applying for our non-profit status with the IRS which is a very long process and recommends that before we make a decision as to what kind of non-profit we want to register as we need to talk with a CPA or attorney to get professional direction on this matter before sending it in to the IRS with the non-fundable fee of \$800.00. Jane has contacts with both a CPA and an attorney. She also added that after we get set-up with the IRS we will need to get a CPA or enrolled agent to prepare our taxes for us as she will be unable to prepare them for us. Roger asked if there were any agents or online help in regards to getting set-up with IRS and Jane reported that the leads she had been given have not panned out.

Roger motioned that Jane be allowed to source out the IRS non-profit application status with a CPA or attorney to get this completed. Buster 2<sup>nd</sup>. Motion Passed.

Insurance: Our insurance coverage is not due until March. Jane will check-in with Cecil Struuman, our agent, to find out what information he will need to renew the policy for 2012. Sherrie asked Jane to mail her a copy of the binder as one needs to be kept with the arena contract.

### OLD BUSINESS AND UPDATES:

Tim went over our goals for the year and the major one is to overcome the deficit of \$800.00 from 2011 and get the entries and member numbers up with a minimum of 95/70 respectfully as the target. Tim reported that the show dates are confirmed and the contract with Stewarts Arena is signed. In regards to Stewarts, we have received the OK to use the bleachers for our spectators at each show and a “man” gate has been installed in the outdoor arena for spectators to use in the location of our outdoor show office so they no longer have to walk thru the warm-up area to reach the show pen. Tim noted that on the surveys we received back, one of the big issues was the dirt quality at Stewarts. To this end he has been talking with them about using less water before our shows which they will do, but they will not change the dirt or add sand as they state the other clubs that use the facility like the dirt as it is. We will make every effort to keep talking to Stewarts about this issue and in the meantime continue to keep it worked up the best we can.

Youth: We are trying to figure out ways to encourage Youth members to show and Tim has asked for ways that we can accomplish this. One suggestion presented was to see about partnering with the WA High School Rodeo Association to make our shows approved for earning points to qualify for the State Championships. He will look into this.

Sponsors: Tim updated us with the list of the outstanding sponsor support we have received already this year and we are encouraging our members to support all of these businesses and individuals and let them know how much we appreciate their sponsorship. Tim is working on some more sponsors and added that if anyone wishes to become a sponsor or knows a company that would be interested in sponsoring the club, awards, etc. please contact him. Buster suggested that we give out a list of current sponsors to our members so they can hand out to prospective sponsors. Sherrie will work on this.

After reviewing the club’s sponsorship package Tim proposed that the club change the advertising time frame for sponsors from “March 1<sup>st</sup> of the current year to March 1<sup>st</sup> of the following year.” to “January 1<sup>st</sup> – December 31<sup>st</sup> of the current year” due to the fact that almost all of our advertising is now done electronically vs. all printed as before. This would also bring the sponsorships in line with our fiscal and membership time frames.

Roger motioned to make the sponsorship advertising time frame January 1 – December 31 of the current year. Sherrie 2<sup>nd</sup>. Motion Passed.

Our current 2012 Sponsors are:

April Show is being sponsored by Kathie Taylor, Chehalis, WA.

Platinum (\$501& above): Renton Western Wear (Six \$200 boot certificates – one certificate for each show).

Gold (\$251-\$500): STS Remodeling Corporation, Enumclaw Autoworks, Lind-Z Training, Tedford Contracting Services, and Fox Run Hay of McKenna.

Silver (\$101-\$250): Anderson Hay and Grain Co, Inc. of Ellensburg, Tack Room Too, Genesis Automotive & RV Repair, Inc., Joe Mance.

Bronze (\$50-\$100): S & S Tire Service, Stroud Ranch, Gates Painting Co., LLC, Dr. Eppel and Family, Titus-Will Chevrolet, Flying Tomato Bar and Grill, McCann Performance Horses, Al and Clara Hayes, Lynne Wurzer, Joe Jones, Jr., Jeff Sleeman, Buzz Inn & Steakhouse (Craig & Julie Ohm), Mountain Edge Performance Horses, Karl Crochet Horseshoeing.

Contributing: Kyle Cheney (Youth cattle – April Show), Wrangler, Lubrisyn, Yelm Farm & Pet, Vicki Johnson, Del's Farm Supply – Yelm.

Show Crews: Tim went over show crews for the April show and year. Members are encouraged to volunteer and help out. Contact Skunk Browning or Tim Shea if you would like to help.

Set arena up on Friday 4 or 5 p.m.: Karl Crochet

Ground: Bard Witke, Karl Crochet, Janet "Skunk" Browning, Roger Evenson

Cattle: Roger Evenson

Equipment: Tim Shea

Show Office: Sherrie Larsen, Jane Roundtree

Announcers: Tim is working on this.

Awards: Jaylene Eppel

Sponsors and Judges: Tim Shea and Sherrie Larsen (Tim is working on new signs)

Tear Down: All Members and Volunteers – see Skunk Browning

AQHA Cutting: Tim reported that there will be an AQHA Cutting held at the Tacoma Unit in Spanaway on August 14<sup>th</sup>. It is supposed to be a full slate of classes, you must be an AQHA member, and cost is \$130? Tim is going to talk with Kyle to make sure we don't end up with the cattle from that show as it is only 4 days before our August 18<sup>th</sup> show. More information to follow.

April Show: The April 14<sup>th</sup> show will be called:

“CLCOW 2012 WELCOME BACK EVENT”

Tim reported that progress for the April show is moving right along and that Kathie Taylor of Chehalis, WA is the major sponsor for the April show. The show is shaping up to be bigger and better than ever with custom made award frames given to the winners of every class including a picture that they can select online from photographer, Ken Bell, of Yelm. A Renton Western Wear \$200 boot certificate will be given to one lucky class winner. Kyle Cheney is donating the cattle for Youth classes. Youth Buckles to be awarded. There will be a sponsor raffle – 1 ton hay (20 Bales) from Fox Run Hay to support the local FFA kids. Other raffles will be going on as well and raffle items are needed. Contacts for the awards and raffles are Jaylene Eppel 253-307-8900 [jayleneeppel@gmail.com](mailto:jayleneeppel@gmail.com) and Kathie Taylor 360-748-0822 [buffalocutting@hotmail.com](mailto:buffalocutting@hotmail.com). In order to encourage class entries a High Point Rider Award will be given for this show. A rider's top 2 scores for the day (all classes eligible) will be added together to determine the High Point Rider for the day. Any ties will be decided by a draw. Jaylene Eppel and Kathie Taylor are working together on the prizes and awards for this show. The above is just a sampling of what is coming for the April “Welcome Back Event” so stay tuned.

Turnback Clinic - It was pointed out in the majority of the surveys that were returned that our biggest problem is our turnback help, so to this end Tim asked our April Show judge, Joe Jones, Jr., if he would give a Turnback Clinic at the show and Joe agreed to do so. Joe will give a ½ hour clinic during the 3<sup>rd</sup> or 4<sup>th</sup> practice set in the morning and one after lunch. Details are being worked out for this and more information will be coming soon. Clinic times will be posted and announced at the show as well.

Association Approvals: Sherrie reported that she had received approvals from three different breed associations for their incentive programs: American Paint Horse Association (PAC – Paint Alternative Competition program); Appaloosa Horse Club (ACAAP- Appaloosa Competitive All-Breed Activities Program); and Arabian Horse Association (OEIP – Open Event Incentive Program). Contact Sherrie for enrollment forms and information or go online for each of these associations. Sherrie also contacted AQHA in regards to getting approval for our shows and in doing her research learned that if we were to get AQHA approval than show management officials and members of their immediate family would NOT be allowed to enter or exhibit horses and horses they owned could NOT be exhibited either. After discussion it was decided not to pursue AQHA approval. Jaylene asked if Sherrie could print up a flyer with association approvals, sponsors, show dates, etc. to be put out at tack stores, arenas, etc. Sherrie will work on this.

Winter Cutting Practices: Tim reported that he has been unable to contact the cattle source that Buster had referred him to. Karl called Tim and said he had 30 head of holsteins available at \$20 per head and we could use 1 ½ cows per cutter. Different practices costs were discussed and Tim will contact Karl for more information regarding cost and his arena size. Roger Evenson offered his arena for a practice as well on February 10 or 18. Buster suggested a flag practice.

Westside Team Penning Club: Tim has been in contact with them in regards to their club using our cattle on Sundays following our shows and as of this meeting their club is still in the discussion stage in regards to this decision. Tim will follow-up.

Reined Cowhorse Classes: The addition of reined cowhorse classes to our class roster was discussed in length, with the three classes being a boxing class, herdwork class, and fence work. We discussed modifying the Green/Green to a boxing class and the Green Horse Class to a Herdwork class but there is a lot of resistance to changing or modifying any of our current classes so Robyn suggested we keep it simple and just add the classes. The Fence Work will be held at the end of the day due to a different arena setup and will be a practice class. Tim told us that Karl was working on the rules for these classes and would have them by Friday.

Roger motioned to table the discussion until Karl can present the rules, but then withdrew the motion. Roger then motioned that we add a Boxing Class, Herdwork Class, and FenceWork Practice. Classes to be put at the end of the day. Robyn 2<sup>nd</sup>. Passed

## NEW BUSINESS:

Pro Cutter: Jaylene suggested the club buy a flag which could be set-up at our shows and available to members for a fee of \$15 each use on the honor system with an unlimited time limit. It was noted that 100 runs at \$15 would pay for a \$1500 set-up and after the initial cost to purchase this could be a money maker for the club. It was suggested by Jaylene that we look into purchasing a new one as that way it would be under warranty. Tim is going to check into this and report back on the costs.

Membership Prize Drawing: In order to encourage our returning members and new members to get their dues paid before the April 14<sup>th</sup> show we are holding a Membership Prize Drawing. Larry and Sherrie Larsen have donated a Family Membership prize and an Individual Membership prize. The rules are simple – Get your paid membership in to our treasurer, Jane Roundtree, by April 1, 2012 and you are entered in the appropriate drawing. Anyone who has already sent in their membership for 2012 is automatically entered. Drawing will take place at our April 14th “Welcome Back Event”.

Class Order: A new class schedule for our shows was discussed. Robyn Bray motioned to approve the following class schedule. Roger 2<sup>nd</sup>. Passed.

New Class Order for 2012:

\$10,000 Novice Horse  
\$15,000 Novice/Non-Pro  
\$3,000 Novice Horse  
\$5,000 Novice/Non-Pro  
Open  
Non-Pro  
Jr. Youth  
Sr. Youth  
Green/Green (2-handed, 1 on 1, re/run cows)  
Boxing  
Green Horse (2-handed, fresh cows)  
\$100 Novice/Novice (2-Handed, fresh cows)  
Herd Work  
\$250 Novice/Novice  
\$300 Novice Horse  
\$1,000 Novice Horse  
\$2,000 Limit Rider  
\$500 Novice Rider  
\$100 Novice Rider  
Fence Work – Practice

Fundraisers/Logo: Jane presented a picture of our logo and club name on a baseball hat for our approval. Club colors are red, white, and blue. Logo was discussed and suggestions were made to jazz it up a little, but that will be at a later date as we want to get some items now for promotional reasons. Sherrie motioned to accept the logo as presented for promotional items. Roger 2<sup>nd</sup>. Passed.

The set-up fee at the supplier Jane found is a onetime charge of \$60 and embroidery colors may be changed. The cost of hats as pictured is: 36 hats at \$12.95 per hat + tax = \$570.49 our cost. If the hats are sold for \$15 each the club makes \$540 and if the hats are sold for \$16 each the club makes \$576. Roger asked about patches and if they could be made up and given out with memberships. Jackets and other promotional items were discussed as well but more information is needed before we can decide on anything else. Roger is going to check with a person in Yelm to see how their cost compares to the person Jane had found. She will email Roger the logo information and she is going to see if different hat colors would be available to us. Other promotional items discussed and to be investigated further: Bumper stickers, and trailer buckles. Robyn Bray motioned to have Jane and Roger order 36 hats at the best cost for the 1<sup>st</sup> show. Skunk 2<sup>nd</sup>. Passed.

Proposed By-Law Changes: In accordance with the club's rulebook, Page 8, Article V Amendments, Section 1 By-Laws (a,b, & c) the following changes are proposed and will be voted on at the next general membership meeting.

1. Pg. 3, Article II Officers and Duties, Section 4(b) Duties and Responsibilities of the Secretary:

Currently reads: "The Secretary will prepare minutes in a timely manner, within fourteen (14) days and submit a copy to Officers and Board Members. He/she will also post meeting minutes on the club's website for the benefit of our members, these minutes will be password protected for members ONLY. Minutes will be mailed to members upon their request. The Secretary shall maintain an inventory list of items held by the club and the location of those items.

**Remove "these minutes will be password protected for members ONLY."**

Reason for removing: The statement is counterproductive to the openness we are trying to achieve with our members and prospective members alike.

2. Pg. 4, Article II Officers and Duties, Section 5(b) Duties and Responsibilities of the Treasurer:

Currently reads: "The Treasurer shall pay all obligations incurred by the Association when payment is authorized by the Board and maintain a bank account in depositories designated by the Board of Directors, two signatures are required: The President and the Vice-President. Any capital expenditure over \$200.00 need to be submitted to the Board for approval. Monies collected from the club events are to be deposited within seven (7) days of the conclusion of the event. A profit/loss statement is to be completed for each event and submitted to Officers and Board of Directors along with the monthly accounting of receipts and disbursements stated in Section 5(a).

**Rewrite to say: "The Treasurer shall pay all obligations incurred by the Association when payment is authorized by the Board and maintain a bank account in depositories designated by the Board of Directors. In regards to paying obligations of the club: Day to day operating expenses and show day expenses will only require one (1) signature by an authorized signer on the clubs bank account. ANY expenditure over \$200.00, with the exception of show day expenses, are to be submitted to the Board of Directors for approval and two authorized signatures are required.**

***Monies collected from the club events are to be deposited within seven (7) days of the conclusion of the event. A profit/loss statement is to be completed for each event and submitted to Officers and Board of Directors along with the monthly accounting of receipts and disbursements stated in Section 5(a)."***

Reason for change: As the rule currently reads our Treasurer is told to pay the obligations of the club but he/she is not allowed to sign checks as only the President and Vice President can do so. This meant last year that the President and Vice President had to be tracked down to sign all the Jackpot and show day expenses along with everything else. This will simply the process and at the same time keep measures in place to assure the proper use of club funds.

3. Pg. 4 -5, Article III Board of Directors, Section 1 Composition and Responsibilities of the Board:

***ADD: “f. A quorum of any meeting of the Board of Directors shall not be less than two (2) of the following officers: President, Vice-President, Secretary, Treasurer, and two (2) Directors at Large. A majority of such quorum shall decide any questions that may come before the meeting. Meetings may be adjourned to another time if such a quorum does not exist.”***

Reason for change: We lack a definition of a quorum for Board Meetings.

4. Pg. 5, Article III Board of Directors, Section 2(b) Term of Office for Board Members:

Currently reads: “Newly elected Officers and Board of Directors will take office the day following elections. The outgoing Club Secretary, Show Secretary, and Treasurer will have thirty (30) days from the time of elections to finalize club business and turn over all records and supplies to incoming Officers.”

***Change to read: The last sentence of this sub-section – “The outgoing Club Secretary, Show Secretary, and Treasurer will have three (3) days from the time of elections to finalize club business and turn over all records and supplies to incoming Officers.”***

Reason for change: The 30 day time frame is too long and as a result the club’s business is put on hold until the transfer is complete.

5. Pg. 6 Section 3(a) Membership Meetings:

Currently reads: “Business shall be conducted at a regular meeting by simple majority vote of members present – except as noted in Article III, Section 1, part d.

***Change: “regular” to “general membership”***

Reason for change: To clarify type of meeting.

Show Rules: The following changes to the clubs show rules were made pursuant to By-Law Article V Amendments, Section 2 Show Rules: The show rules may be changed, added, or deleted by two-thirds (2/3) approval vote of the membership at any regular meeting.

1. Pg. 10, Show Rules, Contestants (13a):

Currently reads: “A class will be held regardless of the number of entries. Contestants must show in over 50% of shows to be eligible for Year-End Awards and/or High Point Awards. Classes with less than three (3) entries will be combined with the previous classes herd.”

**Remove:** “*the previous classes herd*” **Change to read:** “*Classes with less than three (3) entries will be combined with another class at discretion of show management.*”

**Add:** “*When classes are combined points are calculated separately for each individual class as specified in Points and Year-End Awards (1).*”

Jaylene Eppel motioned to accept the above show rule change. Roger 2<sup>nd</sup>. Passed.

2. Pg. 16, Show Rules, Classes and Class Explanation (Green Horse):

Currently reads:

1. Any Rider
2. A horse that has been judged out of the herd with the exception of the Green Horse Class at CLCOW are NOT eligible. Horses are shown on the honor system. Eligibility is subject to Board Approval.
3. Training devices and two (2) hands on reins permitted and horse works out of a herd.
4. Year-End winner graduates from class.
5. See also Points and Year-End Awards 3a.

Rule #2 which was put into effect last year was the topic of discussion, as it is very restrictive and not even horses that are showing in the 100 Novice/Novice class are eligible as it is now and Buster feels that the 100 Nov/Nov is a lower class than the Green Horse and would like to see this changed. After much discussion as to how to reword this rule the following was motioned by Roger, 2<sup>nd</sup> by Sherrie. Passed.

**Green Horse: Rule #2 shall now read:** “*A horse that has been judged out of the herd – with the EXCEPTION of CLCOW’s Green Horse Class and NO CLASS HIGHER than the \$250 Novice/Novice class at CLCOW or other organizations – are NOT eligible.*”

Contest at end of show: Roger proposed that the club have a contest for members to encourage them to stay until the end of the show. His idea was to use the boot certificates that Renton Western Wear had donated and make them a prize at the end of the day and you must be present to win. Tim stated that in his discussions with Renton Western Wear the boot certificates were to be used as a class prize, one at each show so could not be used for this kind of prize giving. Roger will work on this as it would be nice to have more people stay all day for the show.

Sponsorship of other cutting clubs: Tim proposed that CLCOW send a \$100.00 Sponsorship out to Cascade Cow Cutters and Washington Cutting Horse Association. Jaylene suggested we send a sponsorship to the four cutting clubs in our Northwest corner, Cascade Cow Cutters, Washington Cutting Horse Association, Columbia River Cutting Club, and Blue Mountain Cutters. The members present discussed the benefits of doing this and hoped that it would draw attention to our club and possibly help us to gain entries if they check us out and experience the fun our club has to offer. It is hoped also that this will foster goodwill among all the NW clubs, non-NCHA and NCHA Affiliates alike.

Sherrie motioned that we send each club a \$100.00 Sponsorship. Robyn 2<sup>nd</sup>. Passed.

Sherrie will get club addresses to Jane and notify the club's of our decision.

Banquet: Even though our season hasn't started we are going to start investigating different banquet venues and ideas. The majority of surveys showed that our members would like to have the annual banquet two to three weeks after our final show and so that is what we are going to try and do. Roger is going to check on a place in Yelm. Tim and Jane will be checking on the Frontier Park facility in Graham. Jaylene is helping with this also.

Next meeting: The next general membership meeting is tentatively scheduled for Saturday, February 18, 2012. Location to be announced.

Sherrie made a motion to adjourn. Robyn 2<sup>nd</sup>. Passed. Meeting adjourned at 9:30 p.m.

Respectfully Submitted,

Sherrie M. Larsen  
CLCOW Club Secretary